

**STUDENT COUNCIL CONSTITUTION
UNIVERSITY OF IOWA
COLLEGE OF PHARMACY**

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COLLEGE OF PHARMACY STUDENT COUNCIL CONSTITUTION
Ratified February 2002

In the setting of Student Council, all other constitutions are not relevant.

ARTICLE 1. THE COLLEGE OF PHARMACY STUDENT COUNCIL (COPSC)

1.A. MEMBERSHIP

All persons registered as students of the University of Iowa College of Pharmacy shall be considered a member of the Student Council. This will be determined and verified by the University of Iowa Registrar. COPSC in no aspect of its programs shall there be an\’ difference in the treatment of persons because of race, national origin, color, creed, religion, sex, age, disability, veteran status, sexual orientation, gender identity, or associational preference, or any other classification which would deprive the person of consideration as an individual. COPSC will guarantee that equal opportunity and equal access to membership, programming, facilities, and benefits shall be open to all persons. Hereafter in this constitution, the term student will be synonymous with Member of the Student Council. All officers of the Council and its Branches must maintain above a 2.0 GPA to serve the council.

1.B. RIGHTS AND POWERS

Member organizations, committees, and constituent bodies of COPSC may not infringe on the rights of members given by University of Iowa policy as well as local, state, and federal constitutions.

1.C. LEGISLATIVE BRANCH

Actions for COPSC will be carried Out by C9PSA, which will be divided int9 three major branches: Academic and Faculty Relations, Promotions and Public Service; non- Academic Student Services. (Art. 2A) Actions can be brought to the COPSA by any association, committee, or individual in the manner outlined in this constitution.

1.D. EXECUTIVE BRANCH

The Executive Branch (EB) will execute actions by the COPSA. The EB consists of President and Vice-President as well as one Executive Officer from each of the three Legislative Branches. The actions by the executive branch shall represent the collective actions of the legislative branch. Additional members of the EB include one Financial Officer and one Executive Secretary.

1.E. JUDICIAL BRANCH

Adjudication will be carried out solely by the Judicial Branch. The appointed Judicial officer, the Parliamentarian, shall oversee student elections and student council meetings. Any student may bring an issue before the judicial branch to determine constitutionality.

1.F. UNIVERSITY OF IOWA HUMAN RIGHTS POLICY

The University of Iowa brings together in common pursuit of educational goals persons of many nations, races, and creeds. The University is guided by the precept that in no aspect of its programs shall there be differences in the treatment of persons because of race, creed, color, national ori2in, age, sex, disability, sexual orientation, gender identity or any other classifications that deprive the person of consideration as an individual, and that equal opportunity and access to facilities shall be available to all. Among the classifications that deprive the person of consideration as an individual are those based upon affectional or associational preference. These principles are expected to be observed in the internal policies and practices of the University, specifically, in the admission, housing and education of students; in policies governing programs of extracurricular life and activities; and in the employment of faculty and staff personnel. The University shall work cooperatively with the community in furthering these principles. (Current as of 4/96).

ARTICLE 2. COLLEGE OF PHARMACY STUDENT ASSEMBLY (COPSA)

2.A. MEMBERSHIP

COPSA consists of three branches: Academic and Faculty Relations composed of officers or representatives from P1, P2, P3 classes; Promotions and Public Service composed of officers or representatives from Kappa Psi, Phi Lambda Sigma, and Rho Chi; and the Non-Academic Student Services composed of officers or representatives from APhA-ASP, UI-SHP, SNPhA, and Health Ambassadors. (Art. 2. F.)

2.B. EXCLUSIONS

Officers of the Student Assembly cannot hold a seat in more than one organization or more than one Legislative Branch. Officers may not hold the office of President, Vice President, Financial Officer, Parliamentarian, or Secretary.

2.C. VOTING

The COPSA shall vote as one body. Each organization with the exception of class officers shall receive one vote. Each class shall receive two votes, with the exception of that year's graduating class, as they do not have representatives on student council to put forward a vote. Two-thirds majority is required to pass any item of legislation.

2.D. MEETINGS

The COPSA shall meet at least four times during an academic semester. The meetings will be called by the President or by a designee acting thereof. COPSA has the right to call a meeting by consensus of 1/3 of each legislative branch. The president will chair meetings.

All voting members are required to attend all official Student Council Meetings. Any officer who misses two meetings without an excuse or proxy of their votes shall forfeit their seat, which will remain unfilled until the next term of elections

Officers who miss a meeting must submit a written excuse for missing or must call the Expectative Officer or the Student Council President a minimum of one day before the meeting. The officer missing the meeting must provide a replacement from their organization. Additionally, the absent officer must submit a vote by proxy concerning the legislation of that meeting to the replacement. The Secretary is responsible for taking attendances and submitting it to the President.

2.E. SEATING

Newly elected officers will be seated at the April meeting. Prior to this meeting, new officers must attend an orientation meeting and sign a code of conduct form. First-year Pharmacy students will hold elections the 2nd week of the fall term. This process should be completed by the first student council meeting.

2.F. COLLEGE OF PHARMACY STUDENT ASSEMBLY COMMITTEES

P.1. Permanent Committees. Each Branch will be assigned a permanent committee. Permanent committees are responsible for making recommendations to the COPSA and in supporting the Executive Branch in their execution.

P.2. Establishment. The COPSA may establish or dissolve permanent committees with the exception of committees mandated in other articles of this constitution

F.3. Composition. All officers of the student council Legislative Branches must be a member of the committee assigned to their branch. Any student who is a member of the council by being a registered pharmacy student may serve on a committee without being an officer of the council with the following exception. (Art. 2F4)

- F.4. Chair. Each committee will elect a chair to serve for the current term. The chair must be an officer of the council. The chair will be responsible for notifying the President of their assignment as chair. In the event that a person must vacate a chair, they must submit a letter of resignation. The committee will immediately move to elect a new chair.
- F.5. Permanent Committees
- a. Academic and Faculty Relations Branch shall be responsible for the Academic Affairs committee. This committee will represent all academic issues relating to students. This includes current grievances as well as educational improvements. The officers shall be elected during the annual election by the students of the class. Officers need be students in the academic class they represent. Officers shall be those students who receive the highest number of votes for each seat. Duties:
 - 1 The chair of this committee will meet twice a semester with the current Dean of Students to discuss academic issues.
 - 2 Responsible for the nominations for Teacher of the Year
 - 3 Responsible for work on student evaluations
 - 4 Responsible for a minimum of one student-faculty interactive activity per semester.
 - 5 Will have at least one member present at Fireside Chat meetings with current Dean of the College
 - 6 Responsible for any duties assigned by the Student Council President related to academic and faculty issues
 - b. Promotions and Public Service Branch shall be responsible for the Promotions and Public Service committee. This committee will be responsible for organizing public services including but not limited to Methamphetamine Education and Poison Prevention Week. A representative of each organization, the president (or equivalent) or a designee of the president will serve on this committee. Officers must be students in the college of pharmacy and must be a member of the constituency they represent during the term they are serving. Duties:
 - 1 Responsible for promoting Public service events by contacting Public Relations, local news outlets and services, displays in University buildings, the Pharmacy web site, Cambus, IMU, and other means of communication.
 - 2 Notify the local news media to publish activities by all student organizations including regular press releases to the local newspapers, television, and radio stations.
 - 3 Organize and schedule all public services by any organization to be placed on the master calendar and posted to the Monday Memo.
 - 4 Facilitate promotional development of student activities via informational seminars, forums, and outreach programs
 - 5 Establish archives of college of pharmacy events
 - 6 Provide services to the University of Iowa that will promote the college of pharmacy
 - 7 Responsible for any duties assigned by the Student Council President related to promotions and public relations
 - c. Non-Academic Student Services Branch shall be responsible for the Student Services committee. This committee will be responsible for services and programs that benefit the students including but not limited to Spring Fling, Fall Pharmacy Picnic, National Pharmacy Week, the Newsletter, and the Pharmacy Phonebook. A representative of each organization, the president (or equivalent) or a designee of the president will serve on this committee. Officers must be students in the college of pharmacy and must be a member of the constituency they represent during the term they are serving. Duties:
 - 1 Assist in development of promotions for student activities through informational seminars, forums, and outreach programs
 - 2 Organize community builders within COPSA including retreats and new officer orientations.
 - 3 Promote student involvement in the activities of the COPSA.
 - 4 Responsible for any duties assigned by the Student council President related to non-academic Student Services
 - d. Finance Committee- this committee is mandated by the constitution. It consists of the Expectative Officer from each legislative branch and is lead by the Financial Officer. Duties:
 - 1 The finance committee is responsible for helping organizations obtain UISG funding, reviewing, organizing, and coordinating all fundraisers, and distributing funds allotted by the College of Pharmacy.

2.G. STUDENT ASSEMBLY LEGISLATIVE BODY RULES OF STRUCTURE AND FUNCTION

- G.1. Executive Officer. The legislative branches shall each elect an Executive Officer who shall act as chair and administrative officer of the body. The Executive Officer shall be elected from among members of the body at the first meeting after the body is seated. The Student Council President and Parliamentarian will oversee the election. Executive officers will serve their term plus one week after the election of the new officer. In the case of vacancy of the Executive Officer position, election of a new Executive Officer shall ensue.
- G.2. Executive Committee. The Executive Committee shall be comprised of the Executive Officers, the President, and Vice-President.
- G.3. Quorum. A quorum shall be a majority of the number of Officers. The number of Officers will be reduced by the number of vacant seats unable to be filled in the manner specified above. According to Robert's Rules, the officer calling quorum is responsible for making calls to achieve quorum before the occasion for the COPSA meeting is canceled.
- G.4. Vacancy. A seat shall be considered vacant if an officer is no longer a student, is no longer enrolled in the college of pharmacy, is no longer a member of the organization they represented, is impeached, misses two consecutive meetings without replacement, or resigns their position by presenting a letter in writing to the Executive officer or Student Council President.
- G.5. Meetings. The legislative branches shall meet together on a regular basis during, the fall and spring semesters except during University holidays. Additional meetings may be held at other times as determined by the executive officers or at the request of the Student Council President. All members of the legislative branches must be notified of special meetings via email with a minimum of 24 hours notice. The Executive Officers shall be responsible for maintaining accurate minutes of all meetings held outside of the student council meetings. Minutes from the meetings must be copied and given to the Secretary.
- G.6. Assistant Executive Officer. Each Executive Officer shall appoint an assistant executive officer. The duties of the Assistant Executive Officer shall be to act as Executive Officer in the absence of the Executive Officer. The Assistant Executive Officer is required and to aid the Executive Officer in the official business of the COPSC. The Assistant Executive Officer shall not automatically assume the office of Executive Officer of that legislative branch if the position of Executive Officer becomes vacant (Art. 201)
- G.7. Oath of Office. The oath shall be read as follows: I do solemnly affirm that I will faithfully execute my duties as an Officer of the University of Iowa College of Pharmacy Student Council. I will uphold the constitution and strive to represent the best interests of my constituency and the student body to the best of my ability.
- G.8. Oath of Office Procedure. Every Student Council Officer is required to be sworn in each year before the first official meeting. The Parliamentarian will be responsible for administration of the Oath of Office.

ARTICLE 3. POWERS OF THE LEGISLATIVE BRANCH

3.A. AUTHORITY

All the legislative power of the Student Council will be concentrated in the COPSA through the three legislative bodies.

3.B. GENERAL POWERS

- B.1. Budget Authority. The COPSA shall be the student authority for allocation of pharmacy funds via the finance committee.
- B.2. Judicial Branch. The COPSA will have the power to appoint and impeach the Parliamentarian. The COPSA, or any council member of the COPSA, may request advisory opinions from the Judicial Branch at anytime.
- B.3. Commissions and Committees. The COPSA has the ability to establish and terminate committees.
- B.4. Recognition. The Legislative Branch has the power to recognize Student Organizations and, where appropriate, Associations.
- B.5. Rules of Order. The COPSA shall have the power to require the use of Roberts Rules of Order.
- B.6. Resolutions. The COPSA has the power to approve resolutions addressing student concerns.
- B.7. Constitution. The COPSA shall have the power to amend this Student Council Constitution, but does not have the right to suspend this constitution under any circumstances.
- B.8. Referenda. The COPSA shall not interfere with the power of the student body to put forth referenda when its purpose is to stall or withdraw an action of the Student Council or to establish student opinion before voting occurs on a particular issue.
- B.9. Impeachment. The COPSA shall have the power to impeach with the exceptions laid out in this constitution.
- B.10. Executive Powers. The COPSA shall assume executive power over the Student Council if all members of the Executive Branch are absent.
- B.11. Attendance. Each Legislative Branch of the COPSA has the right to remove members from the branch if they miss more than two meetings in a semester. The removed council member may petition to be reseated at the next regular scheduled meeting. The majority of council members present must agree to the reinstatement of the position.

3.C. SPECIFIC POWERS OF THE COPSA

- C.1. Establish and terminate permanent and temporary committees.
- C.2. Call COPSA meetings when Student Council President is unable or to call additional meetings.
- C.3. Approve Resolutions.
- C.4. Approve Student Council Vice-President Replacements.
- C.5. Request advice of the Parliamentarian.
- C.6. Recognize and revoke College of Pharmacy student organizations and associations.
- C.7. Confirm Parliamentarian appointments.

- C.8. Impeach.
- C.9. Allocate funds.
- C.10. Amend constitution.

3.D. SPECIFIC POWERS OF INDIVIDUAL LEGISLATIVE BRANCHES

Each of the three legislative bodies may act alone in these actions.

- D.1. Elect members of permanent committees.
- D.2. Appoint Executive Officers.
- D.3. Call Meetings.
- D.4. Suspend Officers for Non-attendance.
- D.5. Reinstate officers.

ARTICLE 4. EXECUTIVE BRANCH

4.A. PRESIDENT AND VICE PRESIDENT

The executive authority shall be vested in the President of the Student Council who will direct and carry out executive duties and affairs along with the Vice-President for the term. President and Vice-president will be sworn in by the Parliamentarian the first week of spring semester. The terms of office for the Executive Cabinet are for one year or until a new President and Vice-President is sworn in.

4.B. RESPONSIBILITIES AND POWERS OF THE PRESIDENT

All executive powers of the Student Council are vested in the president who shall be the CEO of the Council. In carrying out executive duties, the president shall be chair of the Executive Cabinet along with the Vice-President and the three Executive Officers.

4.C. ADMINISTRATION

As CEO, the president shall have sole power and full responsibility for carrying out matters fairly and efficiently. The President should facilitate cooperation and leadership of the council members and their offices.

4.D. ELECTION

The President and Vice-President will run on separate tickets annually. The election will be College of Pharmacy wide. The President and Vice-President will be the ones who receive the highest number of votes. President and Vice-President must be full-time as verified by the Registrar and must have above a 2.0 GPA and be in good academic standing. The President and Vice-President cannot hold any other positions on the Student Council.

4.E. DUTIES OF THE PRESIDENT AND VICE-PRESIDENT

E.1. President. The duties of the President include the following:

- a. Call meetings and coordinate activities of the COPSA
- b. Represent Student Council to the College of Pharmacy Administration
- c. Parliamentary procedural rights at COPSA meetings
- d. Non-voting member of the council except the tie-breaker vote
- e. Execute actions of the COPSA
- f. Make recommendations to the COPSA
- g. Preside over the Executive Cabinet as a liaison the three legislative branches
- h. Appoint a Vice-President should the seat of Vice-President become vacant, with the majority of approval
- i. Maintain master calendar
- j. Oversee a President's Council, composed of the presidents from each organization with the purpose of facilitating communication among the organization presidents
- k. President has the right to call a meeting of the student organization presidents; this meeting may also be initiated by any organizational president

E.2. Vice-President. The duties of Vice President are the following:

- a. Assist the President.
- b. IPA Liaison
- c. Serve as the President in their absence
- d. Oversee Robert's Rules of Order at all COPSA meetings in the absence of the Parliamentarian
- e. Oversee the student newsletter
- f. Assume the Office of the President in the event that the office is vacant.

4.F. VACANCY

An executive branch office is considered vacant if the executive branch officer ceases to be a full-time student, is impeached or submits a letter of resignation to the Parliamentarian.

4.G. SIMULTANEOUS VACANCIES

Should both offices of President and Vice-President become vacant at the same time, an immediate election must occur which will be overseen by the Parliamentarian and the Student Council Advisor. In the event of a vacancy of the Executive Cabinet, the COPSA will take over all Executive Powers.

4.H. EXECUTIVE CABINET

- H. 1. Purpose. The Executive Cabinet facilitates coordination of organizational activities.
- H.2. Meetings. The Executive Cabinet should meet biweekly and additionally when deemed necessary by the President to carry out executive duties
- H.3. Approval. Actions shall be deemed passed by a majority of members present.

4.1. FINANCIAL OFFICER

- I.1. Election. The financial officer shall be elected by a college-wide election on an individual ticket. The financial officer must be a full-time student of the College of Pharmacy in good academic standing. The financial officer may not hold any other positions on the council. Financial Officer will be sworn in by the Parliamentarian the first week of spring semester and will hold the position for one year after or until another financial officer has been sworn in. In the event that an election does not produce a financial officer, one may be appointed by the Student Council President and sworn in upon approval by the COPSA.
- I.2. Description. The Financial Officer shall be a non-voting member of the Executive Branch. The Financial Officer will deal with financial issues only and will chair the finance committee. The Financial Officer will serve as advisor to the President, Vice President, COPSA, and all organizations seeking UISG funding.
- I.3. Duties
 - a. Supervise request and allocation of UISG funding
 - b. Report financial discrepancies and misuse of funds to College of Pharmacy authorities
 - c. Attend all meetings of the Executive Cabinet where financial issues are involved
 - d. Attend all Student Council meetings and provide a treasurer's report for COPSA
 - e. Assist in any Student Council financial matter at the request of the President.
 - f. Report to the COPSA all approved and pending fundraising.
 - g. Organize and distribute fundraising projects
 - h. Create and maintain communication with all Student Council Organizations and follow up to verify UISG funding is sought.
 - i. Perform other activities as assigned by the president.

4.J. Secretary

- J.1. Election. The secretary shall be elected by a college-wide election on an individual ticket. The secretary must be a full-time student of the College of Pharmacy in good academic standing. The secretary may not hold any other positions on the council. Secretary will be sworn in by the Parliamentarian the first week of spring semester and will hold the position for one year after or until another secretary has been sworn in. In the event that an election does not produce a secretary, one may be appointed by the Student Council President and sworn in upon approval by the COPSA.
- J.2. Description. The Secretary shall be a non-voting member of the Executive Branch.
- J.3. Duties
 - a. To accurately record all members present at all official meetings
 - b. Take accurate minutes of Student Council Meetings
 - c. Ensure that all proceedings of student council meetings are sent to the entire student body via e-mail and are also placed in the public student council folder within three days of the student council meeting.
 - d. Ensure accurate minutes of the meetings of the COPSA are maintained and made available
 - e. Attend all official Student Council meetings.
 - f. Organize minutes that are pertinent to the IPA and forward them on.
 - g. Provide copies of previous meeting's minutes so they can be approved at the beginning of each

meeting.

- h. Make corrections necessary for approval of the minutes, mark them amended and place them in the public student council folder.
- i. Send e-mails to all faculty and students every Thursday to ask for Monday Memo submissions
- j. Responsible for sending Monday Memo each Monday
- k. Perform other activities as assigned by the President

ARTICLE 5. POWERS OF THE EXECUTIVE BRANCH

5.A. AUTHORITY

All the executive power of the College of Pharmacy Student Council shall be vested in the President and Vice President of the Council.

5.B. GENERAL POWERS

- B.1. Budget Supervision. The Executive Branch shall have the power to supervise all Pharmacy funded accounts.
- B.2. Judicial Branch. The President shall have the right to request advice of the Parliamentarian.
- B.3. Committees. The Executive Branch shall have the right to propose committees to the COPSA for the purpose of carrying out executive functions of the council.
- B.4. External Affairs. The President shall serve as the official representative for the student body and represent it in all matters affecting its services, activities, life, and interests.
- B.5. Internal Affairs. The Executive Branch shall communicate to the COPSA the state of the council and recommend implementations of new actions when deemed appropriate.
- B.6. Execution. The Executive Branch shall expedite all actions as they are approved by the COPSA. The Executive Branch shall ensure the faithful execution of such actions.
- B.7. Meetings. The Executive Branch shall call all regular meetings and the President will chair *C* those meetings. The Executive Branch may call special COPSA meetings.
- B.8. Voting. The Executive Branch shall be exempt from voting with the exception of a tie-breaking vote.
- B.9. Constitution. The Executive Branch shall carry out their duties under the provisions of this constitution.

5.C. SPECIAL POWERS OF THE EXECUTIVE BRANCH

The Executive Branch may, if within the provisions of this constitution, undertake in the following actions:

- C.1. Coordinate Activities of the COPSA.
- C.2. Execute actions passed by the COPSA.
- C.3. Call COPS A meetings on a regular basis.
- C.4. Call special COPSA meetings.
- C.5. Chair the Executive Officer Committee.
- C.6. Coordinate activities of the Student Council.
- C.7. Represent the College of Pharmacy Student Body to University Administration, College of Pharmacy. and External Agencies.
- C.8. Recommend actions to the COPSA.
- C.9. Appoint replacement of Vice President should a vacancy arise.
- C.10. Ensure accurate minutes of Student Council meetings.
- C.11. Ensure liaison with Iowa Pharmacy Association.

- C.12. Coordinate activities of Financial Officer.
- C.13. Supervise accounts.
- C.14. Report Financial Discrepancies.
- C.15. Propose committees.
- C. 16. Request advice of the Parliamentarian.
- C.17. Accept resignations.
- C. 18. Investigate and attempt to resolve complaints made against member organizations.
- C.19. Preside at Impeachment proceedings of Parliamentarian
- C.20. Maintain official copies of Constitution.

ARTICLE 6. JUDICIAL BRANCH

6.A. COMPOSITION

The College of Pharmacy Judicial Branch shall consist of the Parliamentarian, President, Vice President, Dean of Students (non-voting member) and the Secretary (non-voting member).

6 B GENERAL RULES OF OPERATION OF JUDICIAL BRANCH

B 1 Vacancies. A seat will be considered vacant if the Parliamentarian fails to be a full-time pharmacy student as verified by the University of Iowa Registrar.

B.2. Attendance. The Parliamentarian is required to attend all COPSA meetings and be present during all elections.

6.C. STUDENT COURT

C. 1. Jurisdiction and Duties of the Parliamentarian. The Parliamentarian may give advice at the request of the President or any member of the COPSA. The Parliamentarian has jurisdiction over:

- Interpretation of this constitution and any amendments
- Interpretation of the actions heard at the council meetings in terms of the constitutionality and meaning
- Interpretation of the College of Pharmacy code of ethics.
- Evaluate and determine a guilty or non-guilty verdict toward a case of an alleged violations of the College of Pharmacy code of ethics
- The Judicial Branch may hear any case requested in writing involving student provided both parties agree to abide by the decision of the court

C.2. Appointment. The Parliamentarian is appointed at the first Student Council Meeting held by the newly inducted president. The nominee must be confirmed by majority vote of the COPSA.

C.3. Qualification. The Parliamentarian must be a full-time pharmacy student in good academic standing.

C.4. Rules and Procedures. The Parliamentarian shall follow the rules and procedures for trial. If such rules and procedures do not exist, the Parliamentarian shall establish them upon majority approval by COPSA

- Any member of the Student Council can bring a case to the Judicial Branch.
- Members of the Judicial Branch-may not try any party or organization to which he or she belongs.
- Any student may request a substitute for any voting member of the Judicial Branch in cases of potential conflicts of interest. The parliamentarian will appoint the substitute.
- A unanimous vote is required for a party to be found guilty by the Judicial Branch.
- A 2/3 vote will go to the COPSA for vote.

C.5. Impeachment. The Parliamentarian or Secretary may be impeached and removed from office if he or she fails to carry out their duties.

C.6. Appeals. Decisions of the Judicial Branch may be appealed to the Dean of Students. If the appeal is accepted, it will be reviewed by the COPSA. A 2/3 majority is required for a guilty verdict.

6.D. STUDENT ELECTIONS BOARD (SEB)

D.1. Jurisdiction. The SEB shall have the following jurisdiction:

- Conduction, certification, scheduling and announcement of college-wide elections.
- Violation of election rules or proceedings.
- Review of contested ballots.
- Development of rules and procedures to ensure fair, equitable and accessible elections.

D.2. Composition. The SEB shall be comprised of three members: the Parliamentarian and both Faculty Advisors to the Student Council.

D.3. Rules and Procedures. The SEB shall establish rules and regulations for fair and equal elections. The rules

- and procedures should include, at a minimum:
- a. Provisions that provide accessibility to areas to post campaign materials.
 - b. Provisions that ensure friendly competition.
 - c. Provisions that allow the candidate to have equal time to meet with the voting student body.
 - d. Provisions to ensure the candidates are in good academic standing
- D.4. Appeals. Decisions by the SEB may be appealed to the current President who shall decide whether to recommend the provision to the COPSA for review.

ARTICLE 7. POWERS OF THE JUDICIAL BRANCH

7.A. AUTHORITY

All judicial authority is vested in the Parliamentarian of the College of Pharmacy Student Council.

7.B. JURISDICTION

The Judicial branch shall have the right to try a case and make a judgment under the guidelines of this constitution. The Parliamentarian shall be supported in his or her decisions by the Student Council to carry out their duties.

7.C. SPECIFIC REMEDIES

C.1. Recognition. Recognition of specific student groups.

C.2. Revocation. Revocation of student organization recognition.

C.3. Budget suspension. Suspension of a student organization's budget.

C.4. Termination. Permanent termination of a student group.

C.5. Other Actions. Any such action found necessary under this constitution.

C.6. Remedies of ethics code violations will be handled by the academic performance committee.

C.7. Oversee Robert's Rules of Order at meetings where deemed necessary by COPSA

7.D. IMPEACHMENT

The Judicial Branch does not reserve the right to order the impeachment of the Legislative or Executive Branch officers.

ARTICLE 8. STUDENT ORGANIZATIONS

8.A. DEFINITION

Any group comprised primarily of pharmacy students and has professional objectives that equal the objectives of the College of Pharmacy and the University of Iowa. Recognized student organizations must comply with regulations of this constitution. Recognition of student organizations by the College of Pharmacy Student Council allows the organization to participate in activities of the Student Council and share in its funding. It does not, however, endorse the Student Organizations activities outside of the Student Council.

8.B. RECOGNITION

Student organizations are recognized under the authority of the COPSA. All organizations wishing to receive or maintain recognition must comply with the University of Iowa Policy on Human Rights, this College of Pharmacy Constitution, and any regulations pertaining to recognition. Additionally, all recognized organizations must act in a professional manner. Failure by any student organization to abide by the above requirements or violation of the organizations own constitution may result in revocation of the organization's recognition by the COPSA.

8 C RECOGNITION PROCEDURE

C 1. Any group wishing to become recognized by the College of Pharmacy Student Council must submit a written application stating the following:

- a. Name of the Organization
- b. National, State or Local Affiliation, if any
- c. Name of the Lead Person introducing the organization
- d. Purpose of the Organization
- e. Type of Organization: Academic, non-academic public service, non-academic student service, etc.
- f. Structure of the Organization: number of officers, titles of positions, frequency of meetings, etc.
- g. Any other requested information by the COPSA

C.2. Appropriate Legislative Body. The COPSA has the power to accept or deny recognition status. In order for a group to obtain recognition, the majority of voting student council members must support recognition of that Student Organization.

C.3. Revocation of recognition. Once recognized, a student organization will retain recognition unless:

- a. The Student Organization dissolves
- b. The Student Organization requests revocation
- c. The Student Organization fails to abide by the rules of recognition
- d. The Student Organization is revoked of recognition by the COPSA

C.4. Re-recognition. A student organization is required to go through the recognition process once more in the following circumstances:

- a. Recognition was revoked from the organization
- b. Activities or services performed by organization have changed so that original basis for recognition has changed

8.D. PRIVILEGES

D1. Recognized student organizations possess the right to representation on the Student Council.

D.2. Recognized student organizations possess the right to seek funding from the Student Council.

ARTICLE 9. IMPEACHMENT

9.A. OBJECT OF IMPEACHMENT

Any member of the council may be impeached according to the rules lined Out in this constitution.

9.B. GROUNDS

The grounds for impeachment and removal from office shall be due to misuse of one's position or failure to perform the duties outlined for them in this constitution. Unethical or unprofessional behavior is also grounds for impeachment.

9.C. PROCEDURE

Impeachment proceedings begin only after signed articles of impeachment are given to the Parliamentarian. The articles are then reviewed by the COPSA. Articles of impeachment may only be considered at a special session of the COPSA, and not during a regular meeting. A majority vote is required to impeach. The Parliamentarian then notifies the council member who is being impeached of the charges in writing within 48 hours of the impeachment. If the accused fails to appear in court, he or she will automatically be removed from office. All defendants reserve the right to a fair trial under the United States of America Constitutional safeguards.

9.D. CONVICTION AND PUNISHMENT

Convictions must be by 2/3 of the majority vote of student council voting members. Voting will occur by secret ballot. Punishment cannot exceed removal from office and/or suspension from holding office for a specified amount of time to be determined by the COPSA.

9.E. PRESIDING OFFICER

The Parliamentarian will preside over impeachment hearings. If the Parliamentarian is being impeached, the President of the Student Council will preside.

ARTICLE 10. ALLOCATION OF FEES

10.A. AUTHORITY

The power to allocate fees is derived from the College of Pharmacy and UISG. The Finance Committee examines funds, produces a budget, and proposes distribution of funds to the COPSA.

10.B. PROCEDURE

Fee allocation is put to a vote once the COPSA receives a budgetary proposal from the Finance Committee. The COPSA can either pass the measure by majority vote of student council voting members, or an officer can propose a separate budget request for review.

10.C. GUIDELINES

Student organizations must be recognized by the College of Pharmacy in order to be eligible for funding. All student organizations are encouraged to seek funding through UISG.

10.D. STUDENT COUNCIL FUNDS

D.1. Student Council General Fund

- a. The Student Council General fund consists of monies from JPA, Student Council fundraising, Administration funds, and UISG funds.
- b. Student Council funds are to be used for college-wide events and items only.
- c. Student Council is required to host at least one fundraiser per semester to contribute to the general fund.
- d. Upon dissolution state money and mandatory student fees revert back to the granting organization. Group fees should be divided among the College of Pharmacy Student Organizations. If COPSC has dissolved and group fees have not been divided as stated in constitution by 5 years from the last account activity monies in group's 00 account will revert to an account specified for this purpose within UISG. These funds will then be available for distribution through SABAC guidelines in compliance with University of Iowa policy.

10.E. STUDENT ORGANIZATION FUNDS

E.1. Finances. All organizations are to maintain their own finances.

E.2. Allocation. Student organizations that wish to obtain Student Council money must submit a written application to the Financial Officer along with a budget.

E.3. Fundraising. Recognized student organizations are eligible to fundraise under the following guidelines.

- a. Fundraising ideas will be discussed during the Semester Session meeting at the beginning of each semester. Dates will be set and agreed to at that time.
- b. Fundraisers that come up during the semester must be approved by submitting an application to the Student Council Advisor and Student Council Financial Officer. Approval will be by the Student Council advisor within 72 hours from the time the application was submitted. The organization can assume approval if contact is not made within that time
- c. Exception. Bake sales are exempt from the fundraising pre-approval process.

ARTICLE 11. AMENDMENTS

11.A. RATIFICATION

A proposed amendment can be ratified in one of the two following options:

- A. 1. COPSA vote. An amendment is passed by 2/3-majority of student council voting members.
- A.2. College-wide referendum. A vote by the entire Student Body can ratify an amendment if the majority votes in favor of it.

11.B. REFERENDUM PROCEDURE FOR COLLEGE-WIDE RATIFICATION

B.1. Proposal. Any Student Council Officer may propose amendments to this constitution by bringing them forth to the COPSA.

B.2. Ballot Approval. A ballot must receive approval by the majority of any of the three legislative branches.

11.C. PRIOR NOTICE

Any amendments to the Student Council Constitution must be submitted in writing to the COPSA at a regularly scheduled meeting. Voting on the amendment cannot occur until the next regularly scheduled meeting or any other future meeting.

11.D. REPOSITORY

Any amendments to the Student Council Constitution must be printed and dated. One copy shall go to the public Student Council Folder, One copy shall be archived, one shall go to the Student Council President, and one copy should go to each advisor of the council. The Secretary will carry this out.